Haverhill Travel Basketball, INC
PO Box 5497 Bradford, MA 01835
www.haverhilltravelbasketball.org
978-312-3124

Transportation of Minors Policy

Purpose:
The safety and well-being of all children participating in Haverhill Travel Basketball programs is our top priority. This policy establishes clear guidelines regarding transportation of minors by coaches or board members who are not the child's parent or legal guardian.

Scope:
This policy applies to all coaches, board members, volunteers, and staff involved in transporting children to and from games, practices, or other program-related activities.

Policy:

1. **Parental/Guardian Consent Required**
   - Coaches or board members may **not transport any child who is not their own** without prior written consent from the child's parent or legal guardian.
   - Written consent must specify the child's name, dates/times of transportation, destinations, and the name of the adult authorized to transport the child.
   - Consent forms must be submitted to and kept on file by Haverhill Travel Basketball for the duration of the activity or season.

2. **Transportation Guidelines**
   - Transportation must be conducted safely and responsibly, adhering to all traffic laws.
   - Vehicles used must be properly insured, well-maintained, and equipped with appropriate safety restraints.
   - Whenever possible, another adult should accompany the coach or board member when transporting a child.

3. **Prohibited Actions**
   - No child shall be transported without prior written parental consent.
   - Unauthorized deviations from the approved route or schedule are strictly prohibited.

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4. **Emergency Situations**
    - In case of an emergency where transportation is necessary and parental consent cannot be immediately obtained, the coach or board member must attempt to contact the parent/guardian as soon as possible and document the situation.
    - All emergency incidents must be reported immediately to Haverhill Travel Basketball leadership.

5. **Record-Keeping and Compliance**

    - All consent forms must be maintained on file for review by the board and Director of Risk and Safety.
    - Failure to comply with this policy may result in suspension, termination, or other disciplinary action as determined by the Haverhill Travel Basketball Board of Directors.

Acknowledgment:
All coaches, board members, and volunteers must sign this policy to acknowledge understanding and compliance prior to engaging in any activity that may involve transportation of children. Please see the permission form on the next page.

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Haverhill Travel Basketball
Parental/Guardian Transportation Permission Form

Child's Name: _____ **Date of Birth:** _____

Team & Coach: _____

Parent/Guardian Name: _____
Phone Number: _____ **Email:** _____

Authorized Adult(s) for Transportation: _____
Relationship to Child: _____

Transportation Details:

- Dates/Times of Transportation: *(If for the full season it must be specified below)*
  _____
- Destination(s):
  _____

Parental/Guardian Consent:
I, the undersigned, give permission for my child to be transported by the above-named adult (coach or board member of Haverhill Travel Basketball) to and from games, practices, and other program-related activities as specified above.

I understand and acknowledge that Haverhill Travel Basketball (HTB), its coaches, board members, volunteers, and staff **take no responsibility** and **will not be held liable** for any issues that may arise from the transportation of my child, including but not limited to **sexual misconduct, injury, or death**. I understand that this transportation is conducted voluntarily by the authorized adult.

Parent/Guardian Acknowledgment:
I have read, understand, and agree to the terms of this permission form.

Signature of Parent/Guardian:
_____ **Date:** _____

Signature of Authorized Adult:
_____ **Date:** _____

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